

## Terms of Reference

### Consultant to develop a SOGIESC Facilitation Guide for Classroom

#### Under HEARTS II project

Save the Children's HEARTS (Highlighting Equality and Respect Towards all SOGIESC) II project aims to ensure that LGBTIQ+ children and youth can enjoy their rights. Through child-participation in the Universal Periodic Review (UPR) process, Thailand has accepted recommendations specific to children's SOGIESC rights, including reviewing the curriculum to promote positive attitudes towards diverse SOGIESC. Additionally, HEARTS II project has been working in partnership with the Bangkok Metropolitan Administrative to promote SOGIESC inclusion in schools, leading to protection of LGBTIQ+ students.

To continue these advocacy efforts and translate the commitments to actions, there is a need to develop a SOGIESC Facilitation Guide for teachers to use in the classroom, with linkages to the Ministry of Education's Core Curriculum framework. HEARTS II project is looking for a consultant to develop a SOGIESC Facilitation Guide for Classroom.

#### **Purpose and scope of this service:**

The objective of the consultancy is to develop the SOGIESC curriculum for classroom use. The final product will be a facilitation guidance for teachers to use in their classrooms to build understanding on diverse SOGIESC. The facilitation guidance should include the linkage with the Ministry of Education's Core Curriculum framework. It should also include activities, with worksheets, that teachers can use in classrooms.

#### **Methodology:**

1. Conduct desk review, including the curriculum framework and related content regarding facilitating SOGIESC rights in classrooms.
2. Provide the first draft of Facilitation Guide with outlines.
3. Facilitate consultations with CSOs, teachers, and children.
4. Consolidate data from the consultations.
5. Develop and provide the first draft for CSOs, teachers, and children to review
6. Consolidate the feedback and finalize the Facilitation Guide
7. Present the final Facilitation Guide to stakeholders.

**Timeframe:** 28 April 2025 – 31 August 2025

**Deliverables**

Date	Deliverable
28 April 2024	Meeting with Save the Children Thailand team to discuss the deliverables and information for desk review
5-9 May 2025	Facilitate the consultation with CSOs, teachers, and children (1-2 days, might be online)
9 June 2025	Submit the first draft of the Facilitation Guide with outlines.
16 June 2025	Save the Children Thailand shares back the feedback. Consultant to conduct the first draft edit.
14 July 2025	Submit the second draft of the Facilitation Guide  (Save the Children Thailand will share the second draft for the review by CSOs, teachers, and children)
25 July 2025	Save the Children Thailand shares back the feedback. Consultant to conduct the final edit.
18 August 2025	Deliverable: Final version of the Facilitation Guide
21-31 August 2025 (tentative dates)	Present the final version of the Facilitation Guide with stakeholders (half day)

**Management of the consultancy:**

The consultant will report to SOGIESC and Child Rights Expert and Project Coordinator.

The consultant shall ensure compliance with SCI Child Safeguarding Policy, PSEAH (Prevention of Sexual Exploitation, Abuse and Harassment) Policy, and guideline on child-safe and sensitive participation guideline.

## Payment

The total budget for this consultancy is 110,000 THB. The transportation costs within Bangkok can be reimbursed by Save the Children Thailand. The Consultant will be responsible for their own personal income tax (3% withholding tax will be deducted).

1<sup>st</sup> Payment (30%) upon contract signing

2<sup>nd</sup> Payment (30%) upon the first draft

3<sup>rd</sup> Payment (40%) upon the final Facilitation Guide submission and presentation with satisfaction

Cost Centre	Project Code	Source of Funds code	DEA Code	Description
76503	7650006	57801604	1193688	1.3.2.2. Consultations to finalise and reflection on curriculum

## How to apply

- Please submit your CV, cover letter, financial proposal, and a proven track record of relevant experience to [Kittiphan.Samana@savethechildren.org](mailto:Kittiphan.Samana@savethechildren.org)
- For the full Terms of Reference (TOR) or more information, please contact [Admin.thailand@savethechildren.org](mailto:Admin.thailand@savethechildren.org)
- Applicants should clearly state the position they are applying for in the email subject line: **“Consultant to Develop a SOGIESC Facilitation Guide for Classroom\_Your Name”**.

## Deadline:

The required documents must be submitted by **25 March 2025**.